

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Camille Maben, *Vice President*  
Wendy Lang, *Clerk*  
Susan Halldin, *Member*  
Eric Stevens, *Member*



## FEBRUARY 15, 2017 REGULAR MEETING AGENDA — 6:30 P.M.

1.0 **CALL TO ORDER** – President Todd Lowell called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., February 15, 2017, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                    Todd Lowell, *President*  
   Camille Maben, *Vice President*  
   Wendy Lang, *Clerk*  
   Susan Halldin, *Member*  
   Eric Stevens, *Member*

Student Representative:            Korina Sullivan, *Victory High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Karen Huffines, *Director Elementary Programs and School Leadership*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Mark Williams, *Principal Rock Creek Elementary School*; Chuck Thibideau, *Principal Breen Elementary School*; Matt Sanchez, *Director Transportation*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Student Trustee Korina Sullivan and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 RUSD Family Partners in Education – Diana Capra, Chief of Communications and Community Engagement, and Mark Williams, Principal Rock Creek Elementary School, introduced the Alcalá/Mora family and recognized the family’s strong support of the Rock Creek Elementary School community. The Alcalá/Mora family has impacted their school by the giving of their time, energy, and passion. The Rocklin Unified School District and Board of Trustees recognizes that family engagement and involvement equals student success and expressed gratitude for their service.

4.2 Honoring RUSD Employee for Heroic Lifesaving Action – Trustees recognized Lynne Craft, Instructional Aide/Cafeteria Monitor, for her quick thinking and lifesaving actions in saving 6<sup>th</sup> grade student, Michael Conner (Breen), from choking.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** –

Public Comment: Tori Hardy, Rocklin Independent Charter Academy (RICA) teacher, requested the District consider basing RICA teaching staff pay on the RUSD teacher salary schedule (taking into consideration years of service, education and training) and not based on an hourly rate. Superintendent Stock shared that consideration for adjusting RICA teacher pay scale is being looked at closely by the District as the budget development process is completed. Colleen Crowe, President, Rocklin Teachers Professional Association (RTPA), shared her support of Mrs. Hardy's request. Crowe also invited Trustees to the upcoming Mock Trial Competition on Feb 25 and 26 at the Historic Auburn Court House (first trial at 11am and last trial at 4:30 pm.). Max Blume, community member, asked Trustees for a list of student requirement goals prior to students graduating. Educational Services stated they would provide Blume with this information.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Korina Sullivan provided a report on events happening at elementary and secondary schools.

7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Susan Halldin shared that she was a participant in a Later Start Time Option Parent Forum and looks forward to the discussion of the possibility of implementing such an initiative. Halldin also attended the Computer Science Pathway Advisory Committee meeting at Rocklin High School and complemented teacher, Paul Werner, on his efforts. Camille Maben stated that she participated in teaching 4<sup>th</sup> graders at Rocklin Elementary School a lesson on persuasive writing and enjoyed the conversation with students. Maben also congratulated Rocklin High School on their professional video production work for the District. The videos they are producing are helping parents and the community better learn and understand the programs and good work happening throughout the District. Maben also shared that she attended Rocklin High School's play, *Footloose*, and complemented student and staff on an outstanding performance. Wendy Lang shared that she was recently at Rocklin Independent Charter Academy (RICA) and thanked RICA staff and teachers for their excellence. Lang also attended the Air Force Junior Reserve Officer Training (AFJROTC) Military Ball, a student led event highlighting outstanding leadership and military recognition as well as the Whitney High School, Black and White Dinner, a student led fundraising event. Eric Stevens shared that he attended the Spring View Middle School Career Day and was impressed with the student response and the nice job Principal Beth Davidson and staff did coordinating the event. Todd Lowell complimented Melanie Patterson on her leadership of the RUSD Strategic Planning process, sharing his appreciation of the efforts to revisit and refocus the District Strategic Planning efforts over the next 3 – 5 years. Superintendent Stock thanked all stakeholders in the Strategic Planning process, including Colleen Crowe (RTPA President), for their participation and encouraged anyone who may have an interest in volunteering on the Strategic Planning Committee to contact the District to ensure maximum participation and continued success of Strategic Planning efforts.

8.0 **ACTION ITEMS - CONSENT CALENDAR**

8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.

8.1.1 January 18, 2017

8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

8.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

8.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

- 8.6 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 8.7 **APPROVE RUSD 2018-19 186 DAY DISTRICT DETAILED SCHOOL YEAR CALENDAR** - Request to approve proposed RUSD 2018-19 186 Day District Detailed School Year Calendar. (Colleen Slattery)
- 8.8 **APPROVE AGREEMENT WITH SAN JOSE STATE UNIVERSITY** - Request to approve agreement with San Jose State University. (Colleen Slattery)
- 8.9 **APPROVE LICENSED VOCATIONAL NURSE (LVN)/INSTRUCTIONAL ASSISTANT (IA) JOB DESCRIPTION** - Request to approve proposed Licensed Vocational Nurse/Instructional Assistant job description and Non Represented Salary Schedule, effective February 16, 2017. (Colleen Slattery)
- 8.10 **APPROVE BEHAVIOR INSTRUCTIONAL ASSISTANT JOB DESCRIPTION** - Request to approve proposed Behavior Instructional Assistant job description and addition of position to the California School Employees Association (CSEA) Salary Schedule, effective February 16, 2017. (Colleen Slattery)
- 8.11 **APPROVE WILL SERVE LETTER, FOR WHITNEY RANCH PHASE II, C UNIT 41 ABC, PLANNED DEVELOPMENT HOMES** - Request to approve Will Serve Letter for Whitney Ranch Phase II, C Unit 41 ABC, 186 planned development homes. (Craig Rouse)
- 8.12 **REJECT CLAIM NO. R17-01** - Request to reject claim number R17-01. (Barbara Patterson)
- 8.13 **APPROVAL OF BUDGET REVISIONS** - Request to approve budget revisions. (Barbara Patterson)
- 8.14 **APPROVE CONTRACT WITH CAPITOL PUBLIC FINANCE GROUP (CAPITOL PFG)** - Request to approve contract with Capitol Public Finance Group. (Barbara Patterson)
- 8.15 **APPROVE RESOLUTION NO. 16-17-07 FOR PURCHASE OF SCHOOL BUS** - Request to approve Resolution 16-17-07. (Barbara Patterson)
- 8.16 **APPROVE CONTRACT WITH TOTAL COMPENSATION SYSTEMS, INC. (TCS) FOR ACTUARIAL STUDY** - Request to approve contract with Total Compensation Systems, Inc. for Actuarial Study. (Barbara Patterson)
- 8.17 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip. (Kathy Pon)
- 8.17.1 Whitney High School Journalism Students, to participate in the National High School Journalism Convention, at the Washington State Convention Center in Seattle, WA, (April 5 – April 9, 2017).
- 8.18 **APPROVE BOARD POLICIES (BP), ADMINISTRATIVE REGULATIONS (AR), EXHIBITS (E) AND BOARD BYLAWS (BB)** - Request to approve revisions to the following Board Policies and Administrative Regulations. (Colleen Slattery)
- 8.18.1 BP 4119.11 Sexual Harassment – (Revised)
- 8.18.2 BP 4219.11 Sexual Harassment – (Revised)
- 8.18.3 BP 4319.11 Sexual Harassment – (Revised)
- 8.18.4 AR 4119.11 Sexual Harassment – (Revised)
- 8.18.5 AR 4219.11 Sexual Harassment – (Revised)
- 8.18.6 AR 4319.11 Sexual Harassment – (Revised)
- 8.18.7 BP 4030 Nondiscrimination in Employment – (Revised)

8.18.8 AR 4030 Nondiscrimination in Employment – (Revised)

8.19 **APPROVE BOARD POLICIES (BP), ADMINISTRATIVE REGULATIONS (AR), EXHIBITS (E) AND BOARD BYLAWS (BB)** – Request to approve revisions to the following Board Policies, Administrative Regulation, Exhibits and Board Bylaws. (Roger Stock)

8.19.1 BB 9323 Meeting Conduct (Revised)

Wendy Lang noted her absence at the January 18, 2017 Board of Trustees meeting and requested removal of **Item 8.1** for separate action.

A **MOTION** was made by Wendy Lang and seconded by Camille Maben to approve the remaining Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Halldin – aye, Stevens – aye, Maben – aye, Lang – aye, Lowell – aye.

A **MOTION** was then made by Camille Maben and seconded by Susan Halldin to approve **Item 8.1**. Motion passed by the following roll call vote: Student Representative – aye, Halldin – aye, Stevens – aye, Maben – aye, Lowell – aye. (Lang – abstained).

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

9.1 **REVIEW RESULTS OF PARENT FORUMS AND STAFF SURVEY IN CONSIDERATION OF LATER START TIME** – At the direction of the Board, Kathy Pon, Deputy Superintendent, and Marty Flower, Director Secondary Programs and School Leadership, shared results from parent/student/staff surveys that were conducted in October to assess the benefits and interest in potentially implementing a later start time. In January, Parent Forums were held at Rocklin and Whitney High School, Spring View Middle School and Rocklin Elementary School to allow stakeholders to provide input on the six options being considered for a later start to school. In addition, an employee survey was conducted asking for employee input. While a majority of parents who attended the parent forums indicated they preferred no change to the current schedule, there was some interest in exploring a combination of the options. Similarly, the employee survey indicated that half of those who responded would prefer no change. The presentation will provide a more in depth review of the results including parent’s comments and suggestions. Staff requested direction from the Board on whether Rocklin Unified School District is to move forward in considering a later start time and what additional steps are needed if implemented.

Public Comment: Colleen Crowe, President, Rocklin Teachers Professional Association (RTPA) and Rocklin High School (RHS) teacher, shared that some of the RHS staff and athletic coaches are not in favor of a later start time but there is a range of staff opinions. Crowe also shared that she had heard of possible state legislature/bill that may mandate an 8:30 a.m. or later start time.

Board Comments: Camille Maben asked if Sequoia Union High School District (SUHSD), who has implemented a later start time, had seen any benefit. Mary Flowers stated that in his conversation with SUSHD they expressed that “no significant difference in grades” had been noted. Maben asked which of the options provided in the report by staff would be the least costly. Kathy Pon stated that the “30 minute reduction (Option 3) would be the least costly and the most costly would be the 60 minute reduction (Option 4) due to bus transportation and the need for new buses and drivers.” Matt Sanchez stated the District would need a minimum of 35 to 40 minute separation between bell times to avoid having to purchase 4 buses and 4 drivers. Maben stated that she had been surveying colleagues and the community and has heard a variety of responses, mostly stating they would not support any change and leave start times as is. Maben felt comfortable that the surveys, although the response was small, reflected enough

of a response to show a true reflection of the desire of the community. Maben supported staff sending out another survey with a couple of narrowed options (for middle and high school only) and also consider some built it support (before school supervision) for working parents if the district did go to a later start time. Maben also suggested the possibility of staff looking into the option of starting middle school later than high school. Maben requested that if a change was made, that an annual report be provided to Trustees to see if the change was making a difference and working. Wendy Lang shared concerns that a later start time might bring for working parents who may need to commute and need the option of dropping off students to campus at an earlier time. Lang shared the need to clearly communicate all options that the Board is considering with parents/staff/students to get input. Susan Halldin shared that she attended the Rocklin High School Parent Forum which had a relatively low turn out compared to the higher response to the initial survey in October regarding later start time. Halldin shared that since the research is compelling in the benefits for students, and having participated in the Strategic Planning efforts, she felt strongly that some change should be made and favored a 30 minute later start time. Eric Stevens shared concerns with proceeding with any of the more costly options in the report, but due to research that clearly shows there are benefits for students, would support staff doing another survey offering 1 or 2 options (Option 3 and Option 6) that would provide more details and costs for parent/staff/student/community to consider. Stevens requested staff provide specific details about the before school supervision to parents so they can make an educated response. Stevens stated his support of allowing parent/staff/student/community the opportunity to rank options and provide feedback from the survey. Student Board Representative Korina Sullivan stated that she attends both Rocklin High School and Victory High School and has observed students with issues of lack of sleep (students napping in class, stressed due to lack of sleep) on a regular basis. Sullivan also shared that she has seen the challenges that students can experience when being dropped off at a significantly early time before school starts because parents work and sees the need for before school drop off options. Todd Lowell shared that he supported looking at a 30 minute later start time for secondary schools (grades 7 – 12) with the condition that parents could drop off students earlier if needed. Lowell stated that the research is compelling enough for student benefits to consider a later start option. Lowell gave credit to District staff for their efforts at the Parent Forums and for staffing tables so that parents could have their questions answered properly, although he stated that the low attendance was concerning. Lowell requested details from staff on how supervision would be provided at the middle and high schools to accommodate a 30 minute later start time. Roger Stock stated that research shows a student benefit from later start time, and of the options offered, recommended a 30 minute later start time for middle and high schools. Stock stated that this option was the most cost effective and had the least amount of impact to the community (working parents drop off).

President Lowell reviewed all options in the report with Trustees, and after considerate conversation, Trustees narrowed down the options of a later start time to a single option of moving middle school and high school start time back 30 minutes (Option 3 in the report). Trustees requested modified language to include “ability to drop off students at both middle and high schools at the same time as students are currently dropped off.” Trustees directed the Superintendent to survey middle school and high school students, parents and staff members regarding this option and report back to the Board at the March 15, 2017 Board Meeting.

9.2 **APPROVE BOARD POLICIES (BP), ADMINISTRATIVE REGULATIONS (AR), EXHIBITS (E) AND BOARD BYLAWS (BB) – Request to approve new Board Policy.**  
(Barbara Patterson)

9.2.1 BP 3470 Debt Issuance and Management (New)

Barbara Patterson, Deputy Superintendent, Business and Operation, provided a report and background information with Trustees regarding dept issuance and management.

Board Comments: Todd Lowell asked about the language on page 6 (Refunding/Restructuring paragraph) and if it include Mello Roos bonds. Patterson stated that the Board could choose to add that language to the Board Policy without any negative implications. Lowell requested wording to reflect "...when using a general obligation and Mello Roos" to language.

**A MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve Board Policy 3470, Debt Issuance and Management, with updated language to include Mello Roos in the Refunding/Restructuring paragraph. Motion passed unanimously.

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **2017 – 2022 STRATEGIC PLAN UPDATE** – Superintendent, Roger Stock and Melanie Patterson, Program Specialist Local Control Accountability Plan & Strategic Planning, shared an update on the 2017 – 2022 Strategic Plan Update with Trustees. Update included a summary of the work completed thus far in the process as well as next steps in updating the District Strategic Plan to move the District forward in achieving its mission. Patterson stated that the RUSD Strategic Plan is in its third year of implementation. The District Strategic Plan was completed during the 2013-2014 school year, and each year since, actions were activated and work continued in the accomplishment of each strategy. To date eleven sites have completed the initial planning process and six sites are currently planning for or undergoing the Strategic Planning process for the first time this school year. The District Strategic Planning Team convened on February 1 and 2, 2017 at which time the plan Parameters, Beliefs, Mission Statement, and Objectives were reviewed and affirmed. New Strategies were drafted to propel the District forward in achieving the mission based on the District's current reality and progress over the past 3 years. The District Strategic Planning Team consisted of 23 members, including students, selected to provide a diverse set of perspectives representing the entire school district.

Board Comments: Camille Maben thanked Patterson for the excellent work done on the Strategic Plan. Todd Lowell stated that the work started 3 years ago with the Strategic Plan was inspirational and it has been helpful to have the parameters brought to the forefront again to remind everyone of why and who we are as a District. Lowell shared the importance of having the mission front and center in our schools and District Office so the community knows who we are as a people and culture. Superintendent Stock stated that once the update to the Strategic Plan is approved by the Board, the District will be sharing out the inspirational work and mission. Stock stated that by having RUSD school sites go through the Strategic Planning process on their own, the work has become even more impactful at the site level and cascades across the District. The efforts have been helpful in keeping the work fresh. Stock stated that it is critical to tap into the voices of staff, students, community throughout the planning process and asked that anyone interested in volunteering on the District Strategic Planning Team contact the District Office (Melanie Patterson).

- 11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

- 12.0 **CLOSED SESSION** – President Lowell adjourned the meeting to closed session at 8:43 P.M. regarding the following matters:

- 12.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9
- 12.2 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (OAH Case No. 2016120548)
- 12.3 *Public employee discipline/dismissal/release pursuant* to Government Code section 54957

12.4 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Deputy Superintendent, Business and  
Operations  
Colleen Slattery, Assistant Superintendent, Human Resources

13.0 **RECONVENE TO OPEN SESSION**

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** –

The Board of Trustees voted to release a Probationary Classified employee. The vote was unanimous.

The Board also voted to approve the terms of a Special Education Settlement Agreement and to authorize the Superintendent to execute the agreement on behalf of the District. The vote was unanimous.

15.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 9:53 P.M.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230*